

Kirk Miller Art Class

Tuition, Make-Up & Withdrawal Policies **\$140 for Four Consecutive Weeks**

TUITION POLICY

1. Adult tuition is due and payable on the first class of each 4-week session.
2. Missed classes may be made up on a space available basis.

MAKE-UP POLICY

1. Make-ups may be taken only if student is currently enrolled and paid for any given tuition period.
2. Make-ups must be arranged in advance with the instructor or by calling (916) 989-1977.
3. Any scheduled make-up in which a student does not show up will be forfeited!! You must call in advance and cancel.
4. Make-ups may be transferred from one tuition period to the next, but may not be added after an enrolled session has been completed and the student is not currently enrolled. We will continue to honor make-ups for up to 12 weeks (3 Months) old if the student is currently enrolled.
5. All make-ups must be taken in class other than the student's regularly enrolled class.

NOTE: Make-ups cannot be carried forward indefinitely; we reserve the right to make exceptions under special circumstances. Please call us when you are not able to attend a class, so others needing make-up's can use your spot that day.

WITHDRAWAL POLICY

1. Students are requested to give at least 2 weeks of intention to withdraw. Please notify us so another student can begin immediately. If a student fails to inform the studio of their wish to continue and fails to show up for the first class of the following tuition period, we must assume that the student no longer wishes to continue. We will fill the student's place from our waiting list. If you cannot make that class, you may renew by phone. Currently we only accept checks or cash.

ENROLLMENT IN ANY CLASS IS PREDICATED ON STUDENT'S ACCEPTANCE TO THE ABOVE POLICIES. I HAVE READ THE ABOVE POLICIES AND UNDERSTAND THEM COMPLETELY.

Signature of Student or Parent

Student's Printed Name

KIRK MILLER ART STUDIO - 801 1/2 Sutter Street in Folsom
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(916) 989-1977

June 15, 2013